

Housing Authority of Avon Park
Board of Commissioners Regular Meeting
North Central Heights Community Building
709 Juneberry Street, Avon Park, Fl.
Tuesday, March 15, 2016, 7:00 PM

AGENDA

- A. Opening Prayer, Roll Call by Secretary
- B. Public Comments/Presentations: Welcome new Commissioner appointee Bill Day
- C. Consent Agenda
 - 1. Regular Meeting Minutes, February 16, 2016
 - 2. Occupancy Report; February 2016
 - 3. Lakeside Park I Transitional Housing FSS Program Report; Feb./Mar. 2016
 - 4. TAR & Maintenance Reports; February 2016
 - 5. Fee Accounting Report; December 2015 and February Account Cash Analysis
Schedules APHA - Project Budgeted Income Statement Reports
 - 6. Communications- None
- D. Secretary Reports & Old Business
 - 7. Project/Services Status Reports;
 - a. APHA Rental Assistance Demonstration (RAD) Conversion status report
 - b. Cornell Colony; project development status report
 - c. 695 Palmetto St project; prospective development status report
 - d. Executive Search & Strategic Planning Services status report
- E. New Business;
 - 8. Resolution No. 16-02; 2016 Capital Fund Program, ACC & Budget
- F. Unfinished Business, Concerns of Commissioners
- G. Next Meeting: Regular Board Meeting April 19th, 2016
- H. Adjournment

Any person who might wish to appeal any decision made by the Avon Park Housing Authority, in public hearing or meeting, is hereby advised that he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such an appeal is to be based. In accordance with the American Disabilities Act and Section 286.26 Florida Statutes, any person with disabilities requiring reasonable accommodations to participate in this meeting should call the Housing Authority offices five days prior to the meeting.

**Avon Park Housing Authority Board of Commissioners Meeting
Summary of Agenda Items
March 15, 2016**

Public Comments/Presentations: Welcome newly appointed Commissioner Bill Day

Consent Agenda:

Minutes: Regular Meeting Minutes of February 16, 2016 will be considered for acceptance.

Occupancy Report/Vacancy Reports; February 2016: Lakeside Park Transitional Housing/Homeless P.H. Units; 1 move-in, 2 move-outs & 1 vacancy during the reporting period. Lakeside Park II; 0 move-ins, 1 move-out, 12 Vacancies during the period; Ridgedale; 1 move-in, 1 move-out, 1 vacancy during the period; Delaney Heights 1 move-out, 1 move-in, 0 vacancies. NCH I had 1 move-out and 3 move-ins and 0 vacancies; NCH II had 2 move-outs and 2 move-ins and 1 vacancy. Vacant unit turnaround days in Management on units reflect in the normal range. Units are now reached stabilized occupancy for both LSP I and Delaney Heights that were originally frozen for RAD by HUD but subsequently released for re-occupancy. LSP II still holding & adding vacancies for pending RAD conversion Rehab & Relocation. Current Wait list summary; D.H. 62; Lakeside Park II 232 (Wait List Closed); Lakeside Park I (E & T Housing Program) 54; Ridgedale 714, NCH; 722 Cornell Colony; 291. Combined Wait List Totals; 2,075, increase of 87 from last report; Change is due primarily to both adding new applicants from re-opening previously closed Wait List and purging non responsive applicants from Wait List.

Lakeside Park Transitional Housing FSS Program Report; Case Management activity report for February/March 2016 Transitional Housing & Family Self Sufficiency (FSS) Program activities included in Board packet.

TAR Report, February 2016: Tenants Accounts Receivable totals for PH were \$3,078.10, with the majority amounts of TARs related to delinquent rent, utilities, 1 eviction and 1 unreported income. Ridgedale total for receivables were \$199.83 primarily for 1 unreported income. North Central Heights I TAR was \$682.92 for delinquent rent & Pet Deposit fee; North Central Heights II TAR; \$616.42 for rent and 1 work order charge.

Maintenance Report, February 2016- Over the reporting periods; Maintenance performed 6 PH Annual and Preventive Maint. Inspections. Ridgedale 1 Preventative & Annual Inspections. NCH I & II had 9 Preventative & Annual Inspections. Preventative maintenance continues to be performed through spring period concentrating on servicing gas heating systems, general landscaping for building, playgrounds and Community Building maintenance, HVAC servicing & common area repair/replacement & pest control. General servicing to security camera system @ both Main Office, NCH Community Building and Ridgedale Apartments remain an ongoing process.

Executive Summary-Financial Statement/Report for December 2015/February 2016: Report on the Budgeted Income Statement and Agency's February Bank Account Cash

Analysis circulated in Board Packet. Malcolum Johnson, CPA will begin their Audit of the 2015 FYE Financial Statements starting 2nd week of March with Report distribution expected early April, 2016.

Communications; None

Old Business Secretary/Executive Directors Report:

Rental Assistance Demonstration (RAD) Program Application; The ED will brief the Board on any status change of its application to participate in the HUD RAD Program.

Cornell Colony Project Status; The Board will be provided an update by ED regarding the project's status including a Photo progress representation showing current stage of construction. Development is running on time and on budget with to-date progress @ 65% complete.

695 Palmetto Ave.; The Board will receive an update on status of project development planning from the ED, including update and recent decisions made on site engineering by the APHDC Board.

New Business:

Resloution No. 16-02; The Board will consider adopting Resolution authorizing the APHA to enter into Annual Contributions Contract Amendment to receive Capital Fund Program funding in the amount of \$171.251 for Fiscal Year 2016.

THE HOUSING AUTHORITY OF AVON PARK
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES
North Central Heights Community Center
709 Juneberry Street, Avon Park, FL 33825

February 16, 2016, 7:00 P.M.

A. Opening/Roll Call: Chairman Roberts called the Board Meeting to order and offered a moment for silent prayer. Following, the Secretary called the member attendance roll: Commissioners Present: Commissioners Lester Roberts, Greg Wade, Theresa Whiteside and Michael Eldred. Commissioners Absence; Cameron Barnard Also attending; APHA staff Executive Director (ED) Larry Shoeman, Facilities Manager David Herbert, Comptroller Penny Pieratt & Director of Housing Bea Gillians & City Council Liaison Dora Smith. ED Shoeman declared a Quorum was present and Chair Roberts called the meeting to Order at 7:10 pm.

B. Public Comments/Presentations: None

C. Consent Agenda: Chairman Roberts called for a motion to approve the Consent Agenda as circulated, moved by Commissioner Wade, seconded by Commissioner Whiteside to approve the Consent Agenda; motion carried unanimously.

D. Secretary Report & Old Business:

Projects Report; The ED provided the Board with a summary narrative & general performance status of each of the respective projects.

Rental Assistance Demonstration Application: The ED informed the Board that the RAD conversion qualifying process for both Delaney Heights & Lakeside Park was underway, including the project underwriting in process.

Cornell Colony; project development status report; The ED informed the Board that the project was moving forward within forecasted milestones and timelines.

695 Palmetto Ave: The ED informed the Board that the APHDC has engaged the local Engineering firm of Cobb & Cool to perform site engineering services for the site, which will provide the requisite details for Habitat and USA Inc. to respond with development proposals.

E. New Business:

Executive Search & Strategic Planning Committee; The ED provided the Board with the results & recommendation of the Review Committee's most qualified responding consulting firm; Leo Dauwer Consultant. Chair Roberts called for a vote on the Committees recommendation. Commissioner Whiteside moved acceptance of Committees recommendation, seconded by Commissioner Eldred; motion passed unanimously

The next Regular Board Meeting was scheduled for March 15, 2016.

Being no further business to come before the Board Chair adjourned the meeting at 7:28 pm.

Accepted _____

Attest _____
SEAL

OCCUPANCY/VACANCY REPORT

February 2016

Public Housing

<u>Delaney Heights</u>							
<u>Unit #</u>	<u>Brms.</u>	<u>Move-Out</u>	<u>Move-In Date</u>	<u># days in Mgmt</u>	<u>#days in Maint</u>	<u># vacancydays</u>	<u>Reason for Vacancy</u>
39(522)	1	2/1	2/16	10	5	15	Passed away

TOTAL DELANEY HEIGHTS VACANT - 0

Lakeside Park I

<u>Unit #</u>	<u>Brms.</u>	<u>Move-Out</u>	<u>Move-In Date</u>	<u># days in Mgmt</u>	<u>#days in Maint</u>	<u># vacancydays</u>	<u>Reason for Vacancy</u>
405(25)	2	2/16					Moved to NCH
417(1310)	2	2/4	2/15	5	6	11	Sick parent up north

TOTAL LAKESIDE PARK I VACANT - 1

Lakeside Park II

<u>Unit #</u>	<u>Brms.</u>	<u>Move-Out</u>	<u>Move-In Date</u>	<u># days in Mgmt</u>	<u>#days in Maint</u>	<u># vacancydays</u>	<u>Reason for Vacancy</u>
207(232)	1	6/1			21		Tax fraud
222(213)	3	6/4			19		Tax fraud
102(202)	2	7/1			1		30 day notice not given
313(350)	1	7/31			7		Transferred to NCH
329(317)	1	8/18			6		Abandoned unit
309(334)	3	8/31			3		Moved out of town
214(245)	2	8/31			8		Moved in with aunt/medical
310(338)	2	9/3			5		Criminal activity
223(207)	4	10/19			7		Eviction/unauthorized guest
325(333)	1	12/10			4		No notice given
322(345)	3	1/19					Abandoned unit
306(322)	2	2/16/16					Evicted

TOTAL LAKESIDE PARK II VACANT - 12

OCCUPANCY/VACANCY REPORT
February 2016

<u>Ridgedale</u>	<u>Unit #</u>	<u>Brms.</u>	<u>Move-Out</u>	<u>Move-In Date</u>	<u># days in Mgmt</u>	<u>#days in Maint</u>	<u># vacancydays</u>
	07(732)	2	12/3	2/12	68	4	72
	28(719)	3	2/29				

Reason for Vacancy
Found bigger home
Non compliance/non renewal

TOTAL RIDGEDALE VACANT—1

<u>North Central Heights I - (40 units total)</u>	<u>Unit#</u>	<u>Brms</u>	<u>Move-Out</u>	<u>Move-In</u>	<u># days in Mgmt</u>	<u>#days in Maint</u>	<u># vacancydays</u>
	701	2	11/13	2/1	80	1	81
	619	2	1/26	2/15	11	10	21
	663	3	2/1	2/9	1	7	8

Reason for Vacancy
Tenant passed away
Over income
Over income

TOTAL NCH I VACANT—0

<u>North Central Heights II - (32 units total)</u>	<u>Unit #</u>	<u>Brms</u>	<u>Move-Out</u>	<u>Move-In</u>	<u># days in Mgmt</u>	<u>#days in Maint</u>	<u>#vacancy days</u>
	404	3	1/25/16	2/1	4	4	8
	305	3	2/1	2/15	3	11	14
	739	3	2/23				

Reason for Vacancy
Purchase home
Lease violations
Over income

TOTAL NCH II VACANT—1

OCCUPANCY/VACANCY REPORT

February 2016

Intent to Vacate

Evictions-

Abandoned Units -

WAITING LIST

LAKESIDE PARK II

1-BRM	116
2-BRM	56
3-BRM	36
4-BRM	17
5-BRM	7
TOTAL	<u>232</u>

DELANEY HEIGHTS

1-BRM	<u>62</u>
TOTAL	<u>62</u>

RIDGEDALE

1-BRM	230
2-BRM	210
3-BRM	188
4-BRM	86
TOTAL	<u>714</u>

NORTH CENTRAL HEIGHTS

2-BRM	310
3-BRM	276
4-BRM	136
TOTAL	<u>722</u>

LAKESIDE PARK I

1-BRM	3
2-BRM	20
3-BRM	19
4-BRM	10
5-BRM	2
TOTAL	<u>54</u>

CORNELL COLONY

3-BRM	<u>291</u>
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AVON PARK TRANSITIONAL HOUSING

February/March 2016

Monthly Board Report

Case Management Updates

FSS Clients meetings and assessments with new FSS Case Manager; Monthly

FSS Enrollment- 22 Participating Households

- Lakeside Park – 4 Clients
- Emergency Transitional Housing- 18 Clients – Enrolled in FSS
- 6 Resident's receiving services that reside in APHA's communities but are not enrolled in the FSS program.

Property Updates:

LP1 - 1 New Move-In in February 2016

LP1 – 1 Vacancy

Training Sessions for February/March 2016

- February 3rd 2016: Highlands Prosperity Partnership committee meeting at SFSC.
- February 6th 2016: Entrepreneur School; 9:00am -11:00am at NCH's Community Center.
- February 12th 2016: Parents Guide to Building Character and Better Students monthly training class.
- February 13th 2016: Entrepreneur School Graduation Ceremony; 9:00am – 11:00am at NCH's C.C.
- February 20,& 27th 2016: Entrepreneur School; Part Two, Business Plan Writing Class 10:00am - 11:00am at NCH's C.C.
- March 3, 10, 17, 24, 31, 2016: Second 6 week Entrepreneur School starts up. Thursday's 6:00pm – 8:00pm at NCH's C.C.
- March 5, 12, 19, 26, 2016: Entrepreneur School; Part Two, Business Plan Writing Class 10:00am - 11:00am at NCH's C.C.
- March 7th 2016: "Financial Empowerment- Your Money Your Goals" training class.
- March 17th 2016: "Nutrition & Fitness – Eating & Exercising for Better Health" training class.
- March/April 2016 CNA schedule for next training session will be posted March 4, 2016.

Resident Activities

- Every Friday of each month: Crossroads Community Church drops off Bread, Rolls, Pastries, to the ETH office for our residents. These are donated to the Church from Publix.
- February 11th 2016: Valentine's Day Party.
- March 2016: Kicks Off our Community Garden Activities.

Employment Update:

- 8 of our 18 HOUSEHOLDS currently employed.
- 1 Resident enrolled in the WIA Internship Program.
- Lakeside Park- 1 out of 4 HOUSEHOLDS currently employed.

Education Update:

- 6 ETH Residents enrolled in Secondary Education @ SFSC.
- 1 FSS Resident enrolled in Secondary Education @ SFSC and Honors Program.
- 2 ETH Residents enrolled in GED program @ SFSC.
- 1 ETH Resident enrolled in parenting classes at Choices Pregnancy Care Center
- 1 ETH Resident preparing for Cosmetology studies
(Medical/Office Management/Elementary Education/Business Management/Law Enforcement/Human Services)
- 2 Resident's have obtained their Florida State CNA Certification.

Community Partners:

- Crossroads Community Church Partnership. On-going
- Aktion Club, On-going
- Royal Care, Nursing, CNA, & HHA, educational training programs. On-going
- Avon Park Public Safety training programs. On-going
- Peace River Center, Helping/Healing/Offering Hope On-going
- USF, Center for Autism & Related disabilities. On-going
- Tri-County P.A.T.H. Program On-going
- Choices Pregnancy Care Center Services. On-going
- ALPI/GED/Secondary Funding Services. On-going
- Veolia/Transportation Services. On-going
- Early Learning Coalition Child Care Services. On-going
- Highlands County Coalition for the Homeless Services. On-going
- RCMA; Enrollment announcements. On-going
- New Beginnings TCM Heartland On-going
- AARP, Grant funded Clerical/Office assistance. On-going
- Salvation Army Community Assistance programs. On-going
- Highlands Prosperity Partnership/Poverty Simulation/Understanding Poverty workshops.
- Team Jesus Wins
- Cornerstone Hospice
- All Learning Center, new provider in Avon Park
- Hardee County Inter-Agency - Resource interagency informational exchange.
- Florida Prosperity Partnership, educational training programs.
- Ridge Area Arc/Resale Store, plant donations
- Habitat for Humanity

APHA MISSION-The Mission of the Avon Park Housing Authority is to assist low-income families with safe, decent and affordable housing opportunities as they strive to achieve self-sufficiency and improve the quality of their lives. The Housing Authority will create and maintain partnerships with its clients and appropriate community agencies in order to accomplish this mission

Tenants Accounts Receivable
February 29, 2016

Delaney Heights

Raymond Adams	\$1,583.50	Rent, late fee, eviction fees
Tania Marrow	62.50	Rent, late fee (pmts)
Randy Miller	24.42	Work Order
DH Total	\$1,670.42	

Lakeside Park I

Khaliliah Debrown	\$ 29.69	Rent, late fee (pmts)
Darcel Dennis	55.60	Electric overage
Darcel Dennis	166.00	Security deposit (pmts)
Terranie Hill	74.48	Electric overage
Terranie Hill	150.00	Security deposit (pmts)
Genise Horton	67.66	Electric overage
Genise Horton	50.00	Pet deposit (pmts)
Deborah Lopez	31.28	Electric overage
Maria Rodriguez	100.00	Security deposit (pmts)
Chelsea Seivwright	377.85	Rent, late fee, electric overage
Jessica Toney	4.12	Unreported income (pmts), electric
Lakeside I Total	\$1,106.68	

Lakeside Park II

Ciera Armstrong	\$ 172.00	Rent, late fee (pmts)
Omayra Cordero	\$1,129.00	Unreported income (pmts)
Lakeside II Total	\$1,301.00	

NCH I

Hannia Canals	\$582.92	Rent, work order
Carmen Martinez	\$ 100.00	Pet deposit (pmts)
NCH I Total	\$682.92	

NCH II

Jacqueline Billups	\$31.70	Work order
David Sostre	584.72	Rent
NCH II Total	\$616.42	

Ridgedale

Ashley Tate	\$ 190.83	Unreported income (pmts)
Natanya Williams	9.00	Balance on late fee
RD Total	\$199.83	
GRAND TOTAL	\$5,577.27	

*WRITE OFFS for Delaney
Total Delaney \$0

*WRITE OFFS for NCH
Samuel Galloza \$95.36
Neshmayda Andujar \$384.29
Total NCH \$479.65

*WRITE OFFS for Ridgedale
Total RD \$0

*WRITE OFFS for Lakeside Park I
Total LPI \$0

*WRITE OFFS for Lakeside Park II
Adrienne Zackery \$1,269.50
Total LPII \$1,269.50

Approved—Larry Shoeman, Executive Director

Submitted by: Penny Pieratt, Comptroller

February 2016

MAINTENANCE MONTHLY REPORT

Daily tasks:

General cleaning of Admin./Maintenance Bld. & grounds, work orders.

Special Work:

Preventive Maintenance:

Work from preventive maintenance inspections are on-going. 12 hours were taken during the month of February for sick, annual and holiday leave.

Delaney Heights Preventive/Annual Inspections	3
Lakeside I Preventive Maintenance Inspections	0
Lakeside Park II Preventive/Annual Inspections	3
Ridgedale Preventive/Annual Inspections	1
North Central Heights I Preventive/AI	4
North Central Heights II Preventive/AI	5
Delaney Heights Vacancies	1
Lakeside Park I Vacancies	2
Lakeside Park II Vacancies	1
Ridgedale Vacancies	0
North Central Heights I Vacancies	2
North Central Heights II Vacancies	2
Delaney Heights Move Ins	1
Lakeside Park I Move Ins	1
Lakeside Park II Move-In's	0
Ridgedale Move Ins	1
North Central Heights I Move Ins	3
North Central Heights II Move Ins	2
Delaney Heights Move Outs	1
Lakeside Park I Move Outs	2
Lakeside Park II Move-Out's	1
Ridgedale Move Outs	1
North Central Heights I Move Outs	1
North Central Heights II Move Outs	2

AVON PARK
HOUSING AUTHORITY

FISCAL YEAR ENDING December 31, 2015

CONSOLIDATED

Financial Statements

DECEMBER 31, 2015

AVON PARK HOUSING AUTHORITY
FINANCIAL STATEMENT SUMMARY

PUBLIC HOUSING

INCOME

1. Total income is up by \$46,358. Total tenant rental revenue is up by \$12,987. Other tenant revenue is up by \$4,197.

EXPENSES

2. Total operating expense are down by (\$32,959) compared to the budgeted amount.
3. Administrative expenses are down by (\$73,509).
4. Maintenance expenses are up by \$1,002.
5. Utility expenses are down by (\$3,690).
6. Total insurance expense is up by \$2,815.
7. Total General expense is up by \$40,500.

Public Housing's projected net income is scheduled YTD to be (\$13,342). Current net income is \$26,150.

NORTH CENTRAL HEIGHTS I

INCOME

1. Total income is up by \$63,089 compared to budgeted amounts. Total tenant revenue is up by \$24,193.

EXPENSES

2. Total operating expense is up by \$15,502 compared to the budgeted amount.
3. Administrative expenses are down by (\$11,974).
4. Maintenance expenses are up by \$23,991.
5. Utility expense is up \$948.
6. Total insurance expense is down by (\$175).
7. Total General expense is up by \$2,647.

North Central Heights I projected net income is scheduled YTD to be \$21,727. Current net income is \$40,540.

AVON PARK HOUSING AUTHORITY
FINANCIAL STATEMENT SUMMARY

NORTH CENTRAL Height II

INCOME

1. Total income is up by \$24,200 compared to budgeted amounts. Total tenant revenue is up by \$23,311.

EXPENSES

2. Total operating expense is down by (\$1,554), compared to the budgeted amount.
3. Administrative expenses are down by (\$12,049).
4. Maintenance expenses are up by \$11,243.
5. Utility expense is up by \$136.
6. Total insurance expense is up by \$484.
7. Total General expense is down by (\$1,432).

North Central Heights II projected net income is scheduled YTD to be \$5,717. Current net income is \$31,471.

RIDGEDALE

INCOME

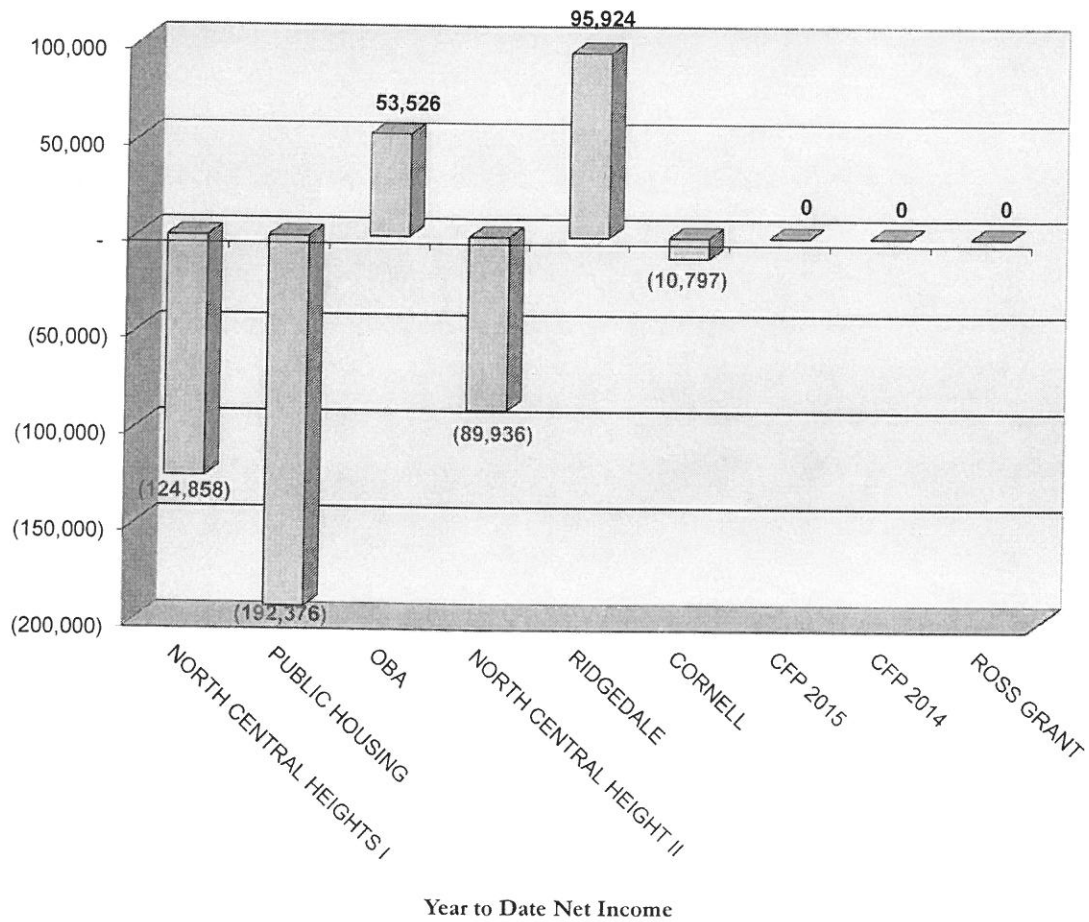
1. Total income is down by \$1,101 compared to budgeted amounts. Total tenant revenue is up by \$6,996.
Grant subsidy is Down compared to budgeted amounts by (\$4,412). Other revenue is down by (\$4,940).

EXPENSES

2. Total operating expense is down by (\$101,828) compared to the budgeted amount.
3. Administrative expense is down by (\$3,607).
4. Maintenance expenses are down by (\$43,169).
5. Utility expense is down (\$466).
6. Total insurance expense is up by \$974.
7. Total General expense is down by (\$55,500).

Ridgedale's projected net income is scheduled YTD to be \$71,135. Current net income is \$132,416.

Avon Park Housing Authority



AVON PARK HOUSING AUTHORITY
SCHEDULE OF CASH/INVESTMENT ACCOUNT BALANCES
AS OF DECEMBER 31, 2015

PUBLIC HOUSING

1111.01 GENERAL FUND CHECKING	282,646
1111.40 FSS ESCROW	2,911
1111.06 UTILITY DEPOSIT ESCROW FUND	3,000
1111.09 S8 FUNDS	-
1114.00 SECURITY DEPOSITS	26,899
1117.00 PETTY CASH	100
1162.10 INVESTMENTS - CD HIGHLANDS BNK	8,726
1162.01 LAKESIDE PARK I ESCROW	14,362
1162.02 LAKESIDE PARK I RESERVES	43,058
1162.60 NEW INVESTMENT ACCOUNT	1,095,261
TOTAL	<u>1,476,963</u>

OTHER BUSINESS ACTIVITY

1111.3 APHDC--OBA	39,630
1111.50 LAKE SIDE PARK - RAD	100
TOTAL	<u>39,730</u>

CORNELL COLONY

1111.40 GENERAL FUND-CORNELL COLONY	89
1111.60 CORNELL COLONY - OP DEF RESERVES	100
TOTAL	<u>189</u>

NORTH CENTRAL HEIGHTS I

1111.01 GENERAL FUND CHECKING	59,950.05
1114.00 SECURITY DEPOSITS	12,400.00
1162.1 ESCROW -BONNEVILLE-TAXES	16,740.14
1162.11 ESCROW-BONNEVILLE-INSURANCE	87,599.43
1162.12 ESCROW-BONNEVILLE-REPL RS	45,652.09

TOTAL 222,341.71

NORTH CENTRAL HEIGHT II

1111.01 GENERAL FUND CHECKING	93,992.91
1114.00 SECURITY DEPOSITS	10,500.00
1162.1 ESCROW-BONNEVILLE-TAXES	13,236.27
1162.11 ESCROW-BONNEVILLE - INSURANCE	67,810.01
1162.12 ESCROW-BONNEVILLE-REPL RES	36,529.91

TOTAL 222,069.10

RIDGEDALE

1111.01 GENERAL FUND CHECKING	126,672.66
1114.00 SECURITY DEPOSITS	6,719.00
1162.05 ESCROW MIP	1,390
1162.06 ESCROW RESERVE REPLACEMENT	81,151
1162.07 ESCROW INSURANCE	7,092
1162.08 RESIDUAL RECEIPTS RESERVERS	299,231

TOTAL 522,255.79

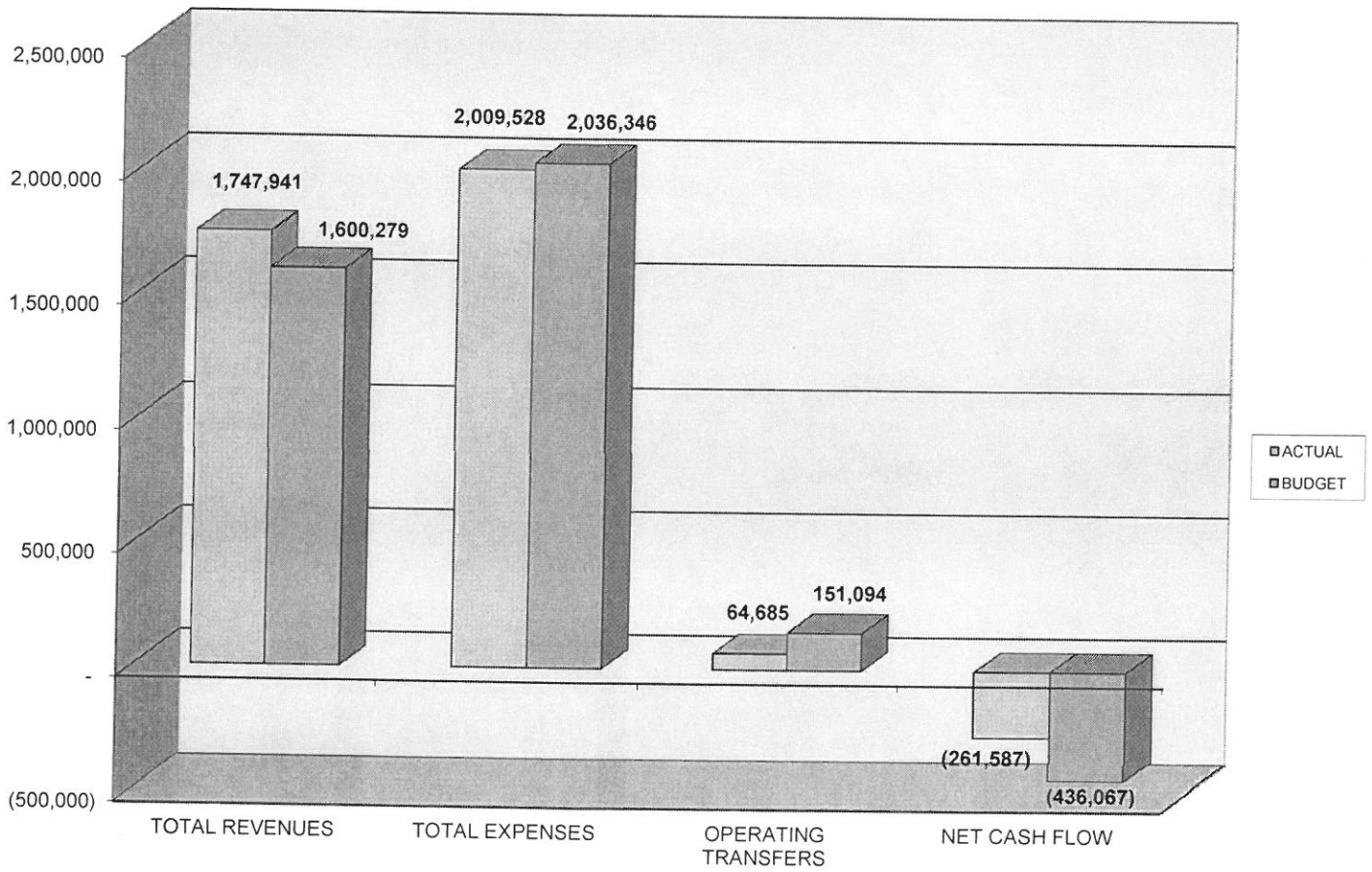
GRAND TOTAL CASH ACCOUNTS 2,483,548

AVON PARK HOUSING AUTHORITY
SCHEDULE OF UNRESTRICTED NET ASSETS
AS OF DECEMBER 31, 2015

NORTH CENTRAL HEIGHTS I			NORTH CENTRAL HEIGHTS II		
UNRESTRICTED NET ASSETS	175,496		UNRESTRICTED NET ASSETS	167,639	
YEAR TO DATE EARNINGS	<u>(124,858)</u>		YEAR TO DATE EARNINGS	<u>(89,936)</u>	
TOTAL	<u>50,638</u>		TOTAL	<u>77,702</u>	
PUBLIC HOUSING			RIDGEDALE		
UNRESTRICTED NET ASSETS	1,620,311		UNRESTRICTED NET ASSETS	19,465	
YEAR TO DATE EARNINGS	<u>(192,376)</u>		YEAR TO DATE EARNINGS	<u>95,924</u>	
TOTAL	<u>1,427,936</u>		TOTAL	<u>115,389</u>	
OTHER BUSINESS			CAPITAL FUND 2014		
UNRESTRICTED NET ASSETS	(9,401)		UNRESTRICTED NET ASSETS	-	
YEAR TO DATE EARNINGS	<u>53,526</u>		YEAR TO DATE EARNINGS	<u>-</u>	
TOTAL	<u>44,126</u>		TOTAL	<u>-</u>	
CORNELL COLONY			CAPITAL FUND 2015		
UNRESTRICTED NET ASSETS	(6,439)		UNRESTRICTED NET ASSETS	-	
YEAR TO DATE EARNINGS	<u>(4,358)</u>		YEAR TO DATE EARNINGS	<u>-</u>	
TOTAL	<u>(10,797)</u>		TOTAL	<u>-</u>	

TOTAL RESERVE BALANCES **1,704,993**

APHA CONSOLIDATED



APHA CONSOLIDATED- BALANCE SHEET

ASSETS

Current Assets:	
Cash	
111	Unrestricted
115	Cash - Restricted for Payment of Current Liabilities
112	Cash - Restricted Mod and Development
113	Cash - Other restricted
114	Cash - Tenant Security Deposits
190	Total Cash
Receivables	
121	Accounts Receivable - PHA Projects
122	Accounts Receivable - HUD Other Projects
124	Accounts Receivable - Other Government
125	Accounts Receivable - Miscellaneous
126	Accounts Receivable - Tenants Dwelling Rents
126.1	Allowance for Doubtful Accounts - Dwelling Rents
126.2	Allowance for Doubtful Accounts - Other
127	Notes and Mortgages Receivable - Current
128	Fraud Recovery
128.1	Allowance for Doubtful Accounts - Fraud
129	Accrued Interest Receivable
129	Total Receivables - Net of Allowances for doubtful accts
131	Investments - Unrestricted
135	Investments - Restricted for Payments of Current Liabilities
132	Investments - Restricted
142	Prepaid Expenses and Other Assets
143	Inventories
143.1	Allowance for Obsolete Inventory
144	Interprogram Due From
145	Assets Held for Sale
146	Amounts To Be Provided
	Total Other Current Assets
150	Total Current Assets
Non-current Assets:	
Fixed Assets	
161	Land
168	Infrastructure
162	Buildings
163	Furniture, Equipment & Machinery- Dwellings
164	Furniture, Equipment & Machinery - Administration
165	Leasehold Improvements
166	Accumulated Depreciation
167	Construction in Progress
169	Total Fixed Assets - Net of Accumulated Depreciation
171	Notes, Loans, Mortgages Receivable - Non Current
172	Notes, Loans, Mortgages Receivable - Non Current - Past Due
173	Grants Receivable - Non Current
174	Other Assets
176	Investments in Joint Ventures
180	Total Non-Current Assets
190	Total Assets

LIABILITIES AND EQUITY

Current Liabilities:	
311	Bank Overdraft
312	Accounts Payable <=90 Days
313	Accounts payable >90 Days Past Due
321	Accrued Wage/Payroll Taxes Payable
322	Accrued Compensated Absences - Current Portion
324	Accrued Contingency Liability
325	Accrued Interest Payable
331	Accounts Payable - HUD PHA Programs
332	Accounts Payable - PHA Projects
333	Accounts Payable - Other Government
341	Tenant Security Deposits
342	Deferred Revenue
343	Current Portion of Long-term Debt - Capital Projects
344	Current Portion of Long-term Debt - Operating Borrowings
348	Loan Liability - Current
345	Other Current Liabilities
346	Accrued Liabilities - Other
347	Interprogram Due To
310	Total Current Liabilities
Non-current Liabilities:	
351	Long-term Debt, Net of Current - Capital Projects
352	Long-term Debt, Net of Current - Operating Borrowings
354	Accrued Compensated Absences - Non Current
355	Loan Liability - Non Current
353	Noncurrent Liabilities - Other
360	Total Noncurrent Liabilities
Equity:	
501	Investment in General Fixed Assets
Contributed Capital	
502	Project Notes (HUD)
503	Long-term Debt - HUD Guaranteed
504	Net HUD PHA Contributions
505	Other HUD Contributions
508	Other Contributions
	Total Contributed Capital
508.1	Invested in Capital Assets, Net of Related Debt
Reserved Fund Balance:	
509	Fund Balance Reserved for Encumbrances/
	Designated Fund Balance
510	Fund Balance Reserved for Capital Activities
511	Total Reserved Fund Balance
511.1	Restricted Net Assets
512	Undesignated Fund Balance/Retained Earnings
512.1	Unrestricted Net Assets
513	Total Equity
600	Total Liabilities and Equity

APHA CONSOLIDATED

LINE	ACCT	DESCRIPTION	CURRENT MONTH ACTUAL	CURRENT MONTH BUDGET	DIFF	% OF MTD BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	DIFF	% OF YTD BUDGET	ANNUAL BUDGET	BUDGET BALANCE REMAINING
REVENUE												
OPERATING INCOME												
703	5110	GROSS POTENTIAL RENT	35,232	42,383	(7,150)	83%	576,076	508,590	67,486	113%	508,590	(67,486)
		NET TENANT REVENUE	35,232	42,383	(7,150)	83%	576,076	508,590	67,486	113%	508,590	(67,486)
3401		TENANT REVENUE - OTHER	1,946	2,347	(1,500)	41%	43,672	30,560	13,112	143%	30,560	(13,112)
3404		TENANT REVENUE - EXCESS UTILITY	-	-	-	-	-	-	-	-	-	-
3430		TENANT REVENUE - MAINTENANCE	-	-	-	-	-	-	-	-	-	-
3450		TENANT REVENUE - LATE CHARGES	-	-	-	-	-	-	-	-	-	-
3431		NET OPERATING REVENUE	36,278	44,929	(8,651)	81%	619,748	539,150	80,598	115%	539,150	(80,598)
706		HUD PHA OPERATING GRANT CFP	112,997	49,593	63,405	228%	561,491	595,110	(33,619)	94%	595,110	33,619
708		OTHER GOVERNMENT GRANTS	34,592	33,119	1,473	104%	403,228	397,424	5,804	101%	397,424	(5,804)
711		INVESTMENT INCOME - UNRESTRICTED	208	205	3	101%	2,475	2,465	10	100%	2,465	(10)
		MANAGEMENT FEE INCOME	4,604	4,281	324	108%	59,409	51,370	8,039	116%	51,370	(8,039)
		BOOKKEEPING FEE INCOME	-	-	-	-	4	-	4	-	-	(4)
		ASSET MANAGEMENT FEE INCOME	-	-	-	-	-	-	-	-	-	-
714		FRAUD RECOVERY	-	-	-	-	-	-	-	-	-	-
715		OTHER REVENUE	3,258	1,223	2,035	266%	101,204	14,680	86,524	689%	14,680	(86,524)
720		INVESTMENT INCOME - RESTRICTED	31	7	25	469%	382	80	302	478%	80	(302)
700		TOTAL REVENUES	191,969	133,357	58,613	144%	1,747,941	1,600,279	147,662	109%	1,600,279	(147,662)
OPERATING EXPENDITURES												
ADMINISTRATIVE												
911	4110	ADMINISTRATIVE SALARIES	10,982	16,241	(5,258)	68%	174,982	194,890	(19,908)	90%	194,890	19,908
912	4182	FBC - ADMIN	2,255	7,398	(5,143)	30%	73,471	88,773	(15,302)	83%	88,773	15,302
4171		AUDITING FEES	-	2,706	(2,706)	0%	17,500	32,473	(14,973)	54%	32,473	14,973
		MANAGEMENT FEES	4,604	4,473	132	103%	59,409	53,674	5,735	111%	53,674	(5,735)
		BOOKKEEPING FEES	-	-	-	-	-	-	-	-	-	-
		ADVERTISING & MARKETING	1,122	-	1,122	-	8,403	-	8,403	-	-	(8,403)
		OFFICE EXPENSE	-	-	-	-	267	-	267	-	-	(267)
		LEGAL EXPENSE	6,665	-	6,665	-	6,778	-	6,778	-	-	(6,778)
		TRAVEL	-	-	-	-	-	-	-	-	-	-
916	4190	OTHER	19,051	16,343	2,708	117%	102,369	196,115	(93,746)	52%	196,115	93,746
		TOTAL ADMINISTRATIVE	44,680	47,160	(2,480)	95%	443,180	565,925	(122,745)	78%	565,925	122,745
TENANT SERVICES												
921	4210	SALARIES	6,322	3,403	2,919	186%	54,263	40,840	13,423	133%	40,840	(13,423)
923	4222	FBC - TNT SVCS	1,206	1,619	(412)	75%	24,339	19,422	4,917	125%	19,422	(4,917)
924	4230	OTHER	380	205	175	185%	2,529	2,460	69	103%	2,460	(69)
		TOTAL TENANT SERVICES	7,909	5,227	2,682	151%	81,131	62,722	18,409	129%	62,722	(18,409)
UTILITIES												
931	4310	WATER	2,399	1,388	1,011	173%	15,418	16,650	(1,232)	93%	16,650	1,232
932	4320	ELECTRICITY	6,717	3,908	2,809	172%	45,935	46,900	(965)	98%	46,900	965
933	4330	NATURAL GAS	157	117	41	135%	1,207	1,400	(193)	86%	1,400	193
938	4390	SEWER AND OTHER	2,983	1,680	1,303	178%	19,478	20,160	(682)	97%	20,160	682
		TOTAL UTILITIES	12,256	7,093	5,163	173%	82,038	85,110	(3,072)	96%	85,110	3,072

APHA CONSOLIDATED

LINE	ACCT	DESCRIPTION	CURRENT MONTH ACTUAL	CURRENT MONTH BUDGET	DIFF	% OF MTD BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	DIFF	% OF YTD BUDGET	ANNUAL BUDGET	BUDGET BALANCE REMAINING
ORDINARY MAINT & OPERATIONS												
941	4410	LABOR	13,523	12,126	1,397	112%	146,250	145,510	740	101%	145,510	(740)
945	4433	EMPLOYEE BENEFITS - MAINTENANCE	2,185	8,358	(6,173)	26%	49,506	100,293	(50,787)	49%	100,293	50,787
943	4420	MATERIALS	10,309	5,709	4,599	181%	73,117	68,510	4,607	107%	68,510	(4,607)
CONTRACT COSTS												
943		GARBAGE & TRASH	2,281	1,348	934	169%	14,343	16,170	(1,827)	89%	16,170	1,827
		COOLING / AIR CONDITIONING	740	388	353	191%	15,492	4,650	10,842	333%	4,650	(10,842)
		ELEVATOR MAINTENANCE	-	-	-	-	-	-	-	-	-	-
		LANDSCAPE & GROUNDS	4,470	2,028	2,443	220%	27,455	24,330	3,125	113%	24,330	(3,125)
		UNIT TURNAROUNDS	1,516	2,599	(1,083)	58%	12,223	31,190	(18,967)	39%	31,190	18,967
		ELECTRICAL	-	-	-	-	-	-	-	-	-	-
		PLUMBING	190	313	(123)	61%	1,959	3,750	(1,791)	52%	3,750	1,791
		EXTERMINATION	3,622	802	2,820	452%	12,814	9,620	3,194	133%	9,620	(3,194)
		JANITORIAL	-	626	(626)	0%	-	7,310	(7,310)	0%	7,310	7,310
		ROUTINE MAINTENANCE	13,148	358	12,790	3669%	126,138	4,300	121,838	2933%	4,300	(121,838)
943	4430	OTHER MISCELLANEOUS CONTRACT COSTS	-	367	(367)	0%	-	4,400	(4,400)	0%	4,400	4,400
TOTAL ORDINARY MAINT & OPER			51,983	35,019	16,963	148%	479,299	420,233	59,066	114%	420,233	(59,066)
PROTECTIVE SERVICES												
4480		PROTECTIVE SERVICES CONTRACT COSTS	-	-	-	-	-	-	-	-	-	-
		PROTECTIVE SERVICES OTHER	-	-	-	-	-	-	-	-	-	-
TOTAL PROTECTIVE SERVICES			-	-	-	-	-	-	-	-	-	-
INSURANCE												
961	4510	PROPERTY	5,251	4,962	289	106%	61,854	59,543	2,311	104%	59,543	(2,311)
		GENERAL LIABILITY	1,215	497	718	244%	9,127	5,965	3,162	153%	5,965	(3,162)
		WORKER'S COMPENSATION	1,101	1,037	64	106%	13,741	12,443	1,298	110%	12,443	(1,298)
		AUTO INSURANCE	-	-	-	-	-	-	-	-	-	-
		OTHER INSURANCE	765	596	169	128%	5,445	7,154	(1,709)	76%	7,154	1,709
969		TOTAL INSURANCE EXPENSES	8,333	7,092	1,241	117%	90,167	85,105	5,062	106%	85,105	(5,062)
GENERAL EXPENSES												
962	4590	OTHER GENERAL EXPENSES	63,834	2,208	61,626	2891%	91,964	26,500	65,464	347%	26,500	(65,464)
		COMPENSATED ABSENCES	17,071	-	17,071	-	17,071	-	17,071	-	-	(17,071)
		PAYMENTS IN LIEU OF TAXES	2,187	3,658	(1,471)	60%	17,251	43,899	(26,648)	39%	43,899	26,648
		BAD DEBTS	2,767	2,288	479	121%	39,623	27,450	12,173	144%	27,450	(12,173)
		INTEREST EXPENSE	(1)	13,013	(13,013)	0%	84,120	156,150	(72,030)	54%	156,150	72,030
TOTAL GENERAL EXPENSES			85,858	21,167	64,692	406%	250,028	253,999	(3,971)	98%	253,999	3,971
969		TOTAL OPERATING EXPENDITURES	211,018	122,758	88,261	172%	1,425,844	1,473,094	(47,250)	97%	1,473,094	47,250
970		CASH FLOW FROM OPERATIONS	(19,049)	10,599	(29,648)	-180%	322,097	127,185	194,912	253%	127,185	(194,912)
OTHER FINANCIAL ITEMS-SOURCES & (USES)												
		OPERATING TRANSFERS IN	(64,685)	(12,591)	(52,094)	514%	(64,685)	(151,094)	86,409	43%	(151,094)	(86,409)
		OPERATING TRANSFERS OUT	64,685	12,591	52,094	514%	64,685	151,094	(86,409)	43%	151,094	86,409
		HUD GRANTS - CAPITAL CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-
		DEBT SERVICE PAYMENT - INTEREST	3,246	-	3,246	-	39,446	-	39,446	-	-	(39,446)
		DEBT SERVICE PAYMENT - PRINCIPAL	-	-	-	-	-	-	-	-	-	-
971	4610	EXTRAORDINARY MAINTENANCE	-	4,083	(4,083)	0%	2,415	49,000	(46,585)	5%	49,000	46,585
		CAPITAL EXPENDITURES	541,823	42,854	498,968	1264%	541,823	514,252	27,571	105%	514,252	(27,571)
		OTHER ITEMS	-	-	-	-	-	-	-	-	-	-
TOTAL OTHER EXPENSES			545,069	46,938	498,131	1161%	583,684	563,252	20,432	104%	563,252	(20,432)
990		TOTAL EXPENDITURES	756,087	169,696	586,392	446%	2,009,528	2,036,346	(26,818)	99%	2,036,346	26,818
		NET CASH FLOW	(564,118)	(36,339)	(527,779)	1552%	(261,587)	(436,067)	174,480	60%	(436,067)	(174,480)

APHA CONSOLIDATED ACCOUNT DETAIL

LINE ACCT		CURRENT	CURRENT		% OF	YEAR	YEAR		% OF	ANNUAL	BUDGET
ITEM #	DESCRIPTION	MONTH	MONTH	DIFF	MTD	TO DATE	TO DATE	DIFF	YTD	BUDGET	BALANCE
INCOME		ACTUAL	BUDGET		BUDGET	ACTUAL	BUDGET		BUDGET	BUDGET	REMAINING
HUD PHA GRANTS											
3401.01	CAPITAL FUND REVENUE - SOFT COSTS	112,997	49,593	63,405	228%	561,491	595,110	(33,619)	94%	595,110	33,619
3401.1	GFP CAPITAL EXPENDITURES	-	-	-	-	-	-	-	-	-	-
3410	SECTION 8 HAP INCOME	-	-	-	-	-	-	-	-	-	-
3410.1	ADMINISTRATIVE FEES EARNED	-	-	-	-	-	-	-	-	-	-
3410.2	PORT IN ADMINISTRATIVE FEES EARNED	-	-	-	-	-	-	-	-	-	-
TOTAL HUD PHA GRANTS		112,997	49,593	63,405	228%	561,491	595,110	(33,619)	94%	595,110	33,619
EXPENSES											
ADMINISTRATIVE OFFICE EXPENSES											
4130	LEGAL	5,725	2,471	3,255	232%	9,495	29,650	(20,155)	32%	29,650	20,155
4140	STAFF TRAINING	(855)	679	(1,534)	-126%	2,467	8,150	(5,683)	30%	8,150	5,683
4150	TRAVEL	374	660	(286)	57%	4,867	7,920	(3,053)	61%	7,920	3,053
4170	ACCOUNTING	4,190	5,955	(1,765)	70%	24,970	71,460	(46,490)	35%	71,460	46,490
4190	SUNDRY	6,457	2,779	3,678	232%	34,952	33,350	1,602	105%	33,350	(1,602)
4190.2	TELEPHONE/COMMUNICATIONS	1,811	788	1,023	230%	12,352	9,450	2,902	131%	9,450	(2,902)
4190.3	POSTAGE	729	322	407	226%	3,910	3,865	45	101%	3,865	(45)
4190	OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-	-
4190	CONTRACT COST-COPIER/SECURITY	110	238	(128)	46%	1,281	2,860	(1,579)	45%	2,860	1,579
4190	EVICTON COST	-	100	(100)	0%	2,735	1,200	1,535	228%	1,200	(1,535)
4190.9	CONTRACT COST - ADMIN	510	2,351	(1,841)	22%	5,580	28,210	(22,630)	20%	28,210	22,630
TOTAL ADMINISTRATIVE		13,325	13,872	(547)	96%	93,115	166,465	(73,350)	56%	166,465	73,350
TOTAL GENERAL EXPENSES											
4590	OTHER GENENERAL EXPENSE	63,604	2,208	61,396	2880%	85,312	26,500	58,812	322%	26,501	(58,811)
4590	FSS CONTRIBUTIONS	230	-	230	-	6,652	-	6,652	-	-	(6,652)
4590.5	ASSET MANAGEMENT FEE	-	-	-	-	-	-	-	-	-	-
4590.6	OTHER FEES	-	-	-	-	-	-	-	-	-	-
TOTAL OTHER GENERAL EXPENSES		63,834	2,208	61,626	2891%	91,964	26,500	65,464	347%	26,501	(65,463)

AVON PARK HOUSING AUTHORITY
Budgeted Income Statement
AVON PARK PUBLIC HOUSING

Fiscal Year End Date:	12/31/2016	ACCOUNT		1 Month(s) Ended	2 Month(s) Ended	Budget	Variance
				February 29, 2016	February 29, 2016		
Operating Revenues and Expenses							
Operating Expenses							
Administrative Salaries	01 001 4110	5	11,397.14	25,233.21	22,329.16	(2,904.05)	
Legal Expense	01 001 4130	5	542.50	542.50	833.32	290.82	
Training	01 001 4140	5	0.00	199.00	500.00	301.00	
Travel	01 001 4150	5	291.58	489.43	1,166.66	677.23	
Accounting Fees	01 001 4170	5	1,155.00	0.00	1,416.66	1,416.66	
Computer Support/Licensing Fees	01 001 4170.2	5	0.00	456.15	1,337.82	881.67	
Audit Fees	01 001 417100	5	0.00	0.00	2,333.32	2,333.32	
Employee Benefits Cont - Admin	01 001 4182	5	5,762.76	11,348.95	9,026.00	(2,322.95)	
Sundry	01 001 4190	5	830.60	1,017.34	2,250.00	1,232.66	
Advertising	01 001 4190.18	5	279.59	329.59	1,000.00	670.41	
Telephone/Communications	01 001 4190.2	5	911.39	1,351.09	1,666.66	315.57	
Collection Loss Recovery Contract Fees	01 001 4190.21	5	0.00	15.15	0.00	(15.15)	
Postage	01 001 4190.3	5	506.15	506.15	416.66	(89.49)	
Eviction Costs	01 001 4190.4	5	235.00	235.00	166.66	(68.34)	
Contract Costs- Copier	01 001 4190.6	5	66.15	66.15	83.32	17.17	
Contract Costs-Admin Security	01 001 4190.7	5	0.00	120.00	83.32	(36.68)	
Pre-employment testing	01 001 4190.8	5	0.00	0.00	83.32	83.32	
Contract Costs-Admin	01 001 4190.9	5	1,479.00	1,928.00	666.66	(1,261.34)	
Ten Services - RAB	01 001 4220	5	0.00	0.00	88.32	88.32	
Water	01 001 4310	5	316.38	425.13	666.66	241.53	
Electricity	01 001 4320	5	3,438.83	4,187.13	5,666.66	1,479.53	
Natural Gas	01 001 4330	5	134.36	181.53	233.32	51.79	
Sewer & Other	01 001 4390	5	548.60	761.14	1,050.00	288.86	
Maintenance Salaries	01 001 4410	5	5,248.00	13,360.48	11,598.00	(1,762.48)	
Maintenance Materials	01 001 4420	5	4,825.45	5,207.28	7,333.32	2,126.04	
Contract Costs	01 001 4430	5	0.00	0.00	5,916.66	5,916.66	
Pest Control	01 001 4430.1	5	470.00	940.00	1,500.00	560.00	
Contract Costs - Lawn	01 001 4430.3	5	1,300.00	1,300.00	2,333.32	1,033.32	
Contract Costs-Air Conditioning	01 001 4430.4	5	1,750.00	1,750.00	1,500.00	(250.00)	
Contract Costs-Plumbing	01 001 4430.5	5	0.00	0.00	333.32	333.32	
Contract Costs - Vacancy Turnaround	01 001 4430.6	5	0.00	0.00	1,333.32	1,333.32	
Garbage/Trash Removal	01 001 4431	5	512.00	719.74	1,000.00	280.26	
Emp Benefit Cont - Maintenance	01 001 4433	5	2,068.82	6,219.95	4,541.50	(1,678.45)	
General Insurance--Property, Contents	01 001 4510	5	2,672.05	5,344.10	5,333.32	(10.78)	
Worker's Comp Insurance	01 001 4510.1	5	826.06	1,652.12	1,583.32	(68.80)	
Other Insurance-Crime, Auto, Direc&Offi	01 001 4510.2	5	472.46	944.92	465.16	(479.76)	
Liability Insurance	01 001 4510.3	5	473.68	947.36	166.66	(780.70)	
Payment in Lieu of Taxes	01 001 4520	5	0.00	0.00	1,763.32	1,763.32	
Collection Losses	01 001 4570	5	1,269.50	1,916.94	1,666.66	(250.28)	
Other General Expense	01 001 459000	5	59.00	884.62	333.32	(551.30)	
Extraordinary Maintenance	01 001 4610	5	0.00	0.00	833.32	833.32	
Total Operating Expenses			49,842.05	90,580.15	102,599.02	12,018.87	
Operating Revenues							
Dwelling Rental	01 001 3110	5	12,840.78	24,801.70	22,500.00	2,301.70	
Operating Subsidy	01 001 3401.00	5	36,856.00	73,517.00	79,909.66	(6,392.66)	
Total Operating Revenues			49,696.78	98,318.70	102,409.66	(4,090.96)	
Total Operating Revenues and Expenses			(145.27)	7,738.55	(189.36)	7,927.91	

Other Revenues and Expenses**Other Revenues and Expenses**

Report Criteria PHA: 01 Project: '001','002','003'

Include Unapproved: False Include Zero Balance: False Include Full Year Budget: False Show Variance Percentage: False

AVON PARK HOUSING AUTHORITY
Budgeted Income Statement
AVON PARK PUBLIC HOUSING

Fiscal Year End Date:	12/31/2016	ACCOUNT	1 Month(s) Ended	2 Month(s) Ended	Budget	Variance
			February 29, 2016	February 29, 2016		
Investment Income - Unrestricted	01 001 3610	5	208.02	394.86	383.32	11.54
Other Income - Tenant	01 001 3690	5	1,840.46	2,288.90	2,750.00	(461.10)
Collection Loss Recovery Prior Year	01 001 3690.01	5	10.73	61.23	333.32	(272.09)
Other Income-Leave with no Notice	01 001 3690.1	5	0.00	0.00	166.66	(166.66)
Other Income - Rent for Tulane Ave Bldg	01 001 3690.13	5	950.00	1,150.00	1,916.66	(766.66)
Other Income - Insurance	01 001 3690.14	5	611.00	611.00	1,816.66	(1,205.66)
Other Income - Retirement Forfeiture	01 001 3690.15	5	0.00	0.00	666.66	(666.66)
Other Income - Copies & Fax	01 001 3690.2	5	0.00	10.05	16.66	(6.61)
Other Income - Scrap Metal Salvage	01 001 3690.4	5	33.00	78.00	166.66	(88.66)
Other Income - Misc - Non Tenant	01 001 3690.6	5	0.00	0.00	333.32	(333.32)
Other Income-Laundry	01 001 3690.7	5	410.93	410.93	250.00	160.93
Other Income - Community Rm Rent	01 001 3690.8	5	200.00	200.00	166.66	33.34
FSS Monthly Contributions	01 001 4590.02	5	(322.00)	(552.00)	0.00	(552.00)
Operating Transfer In	01 001 9110	5	0.00	0.00	3,450.82	(3,450.82)
Total Other Revenues and Expenses			3,942.14	4,652.97	12,417.40	(7,764.43)
Total Other Revenues and Expenses			3,942.14	4,652.97	12,417.40	(7,764.43)
Total Net Income (Loss)			3,796.87	12,391.52	12,228.04	163.48

AVON PARK HOUSING AUTHORITY
Budgeted Income Statement
AVON PARK PUBLIC HOUSING
OTHER BUSINESS ACTIVITIES

Fiscal Year End Date:	12/31/2016	ACCOUNT	1 Month(s) Ended February 29, 2016	2 Month(s) Ended February 29, 2016	Budget	Variance
Operating Revenues and Expenses						
Operating Expenses						
Admin Salaries - NCH I	01 100 4110.01	5	668.84	1,511.58	2,346.82	835.24
Admin Salaries - NCH II	01 100 4110.02	5	551.16	1,245.63	1,583.32	337.69
Admin Salaries - Ridgedale	01 100 4110.03	5	767.92	1,735.50	2,666.66	931.16
Accounting Fees	01 100 4170.00	5	300.00	0.00	0.00	0.00
Audit Fees	01 100 4171.00	5	0.00	0.00	83.32	83.32
Employee Benefits Cont - Admin/Ridgedale	01 100 4182	5	257.17	558.34	1,000.00	441.66
Employee Benefits Cont - Admin - NCH I	01 100 4182.1	5	219.60	478.28	750.00	271.72
Employee Benefits Cont - Admin - NCH II	01 100 4182.2	5	183.47	398.70	870.50	471.80
SUNDRY	01 100 4190	5	0.00	0.00	763.32	763.32
Insurance - Workers Comp	01 100 4510.40	5	154.20	308.40	315.82	7.42
Total Operating Expenses			3,102.36	6,236.43	10,379.76	4,143.33
Total Operating Revenues and Expenses			(3,102.36)	(6,236.43)	(10,379.76)	4,143.33
Other Revenues and Expenses						
Other Revenues and Expenses						
Revenue - Management Fees--Ridgedale	01 100 3690	5	3,172.93	5,613.16	6,000.00	(386.84)
Revenue - Management Fees - NCH I	01 100 3690.1	5	851.07	1,771.73	2,000.00	(228.27)
Revenue - Management Fees - NCH II	01 100 3690.2	5	1,174.01	2,341.88	2,772.82	(430.94)
Other Income - Contribution-NCH	01 100 3690.50	5	0.00	0.00	5,000.00	(5,000.00)
Total Other Revenues and Expenses			5,198.01	9,726.77	15,772.82	(6,046.05)
Total Other Revenues and Expenses			5,198.01	9,726.77	15,772.82	(6,046.05)
Total Net Income (Loss)			2,095.65	3,490.34	5,393.06	(1,902.72)

AVON PARK HOUSING AUTHORITY
Budgeted Income Statement
RIDGEDALE
RIDGEDALE APARTMENTS LLC

Fiscal Year End Date:	12/31/2016	ACCOUNT		1 Month(s) Ended February 29, 2016	2 Month(s) Ended February 29, 2016	Budget	Variance
Operating Revenues and Expenses							
Operating Expenses							
Non-Technical Salaries	07 002 4110	5		543.18	1,196.56	1,067.50	(129.06)
Legal Expense	07 002 4130	5		0.00	0.00	96.66	96.66
Staff Training	07 002 4140	5		0.00	0.00	83.32	83.32
Travel	07 002 4150	5		0.00	0.00	33.32	33.32
Accounting Fees	07 002 4170	5		250.00	0.00	768.66	768.66
COMPUTER SUPPORT/LICENSING FEE	07 002 4170.2	5		0.00	75.00	0.00	(75.00)
Audit Fees	07 002 4171	5		0.00	0.00	783.32	783.32
Employee Benefit Contributions-Admin	07 002 4182	5		444.90	751.39	501.16	(250.23)
Sundry	07 002 4190	5		0.00	0.00	466.66	466.66
Postage	07 002 4190.03	5		0.00	0.00	116.66	116.66
Advertising	07 002 4190.08	5		77.66	77.66	333.32	255.66
Bank Fees	07 002 4190.18	5		0.00	8.08	33.32	25.24
Telephone	07 002 4190.2	5		105.91	211.82	200.00	(11.82)
Collection Loss Recovery Contract Fee	07 002 4190.21	5		0.00	0.00	20.00	20.00
Eviction Costs	07 002 4190.4	5		0.00	0.00	166.66	166.66
Contract Costs - Admin	07 002 4190.9	5		415.00	505.00	333.32	(171.68)
Water	07 002 4310	5		640.02	677.34	1,708.32	1,030.98
Electricity	07 002 4320	5		303.57	342.59	850.00	507.41
Sewer	07 002 4390	5		1,046.43	1,163.08	2,100.00	936.92
Labor	07 002 4410	5		4,703.68	12,200.75	7,914.32	(4,286.43)
Materials and Other	07 002 4420	5		935.11	1,409.56	1,666.66	257.10
Contract Costs	07 002 4430	5		0.00	0.00	583.32	583.32
Pest Control	07 002 4430.1	5		122.00	244.00	333.32	89.32
Contract Costs-Lawn	07 002 4430.3	5		425.00	425.00	750.00	325.00
Contract Costs-Air Conditioning	07 002 4430.4	5		0.00	0.00	250.00	250.00
Contract Costs-Plumbing	07 002 4430.5	5		0.00	0.00	83.32	83.32
Contract Costs - Vacancy Turnaround	07 002 4430.6	5		0.00	0.00	1,251.66	1,251.66
Contract Costs-Camera Security	07 002 4430.7	5		0.00	0.00	1,133.32	1,133.32
Garbage and Trash Collection	07 002 4431	5		615.03	686.92	1,350.00	663.08
Employee Benefit Cont.-Ordinary Maintenance	07 002 4433	5		1,721.95	2,521.67	2,592.16	70.49
Insurance-Property, Contents	07 002 4510	5		800.08	1,600.16	2,082.66	482.50
Insurance - Workers Comp	07 002 4510.1	5		22.03	44.06	166.66	122.60
Insurance - Liability	07 002 4510.3	5		74.56	149.12	166.66	17.54
Payment in Lieu of Taxes	07 002 4520.00	5		0.00	0.00	166.66	166.66
Collection Losses	07 002 4570	5		0.00	8,055.60	1,666.66	(6,388.94)
Interest on Notes Payable-Centennial	07 002 4580.03	5		0.00	6,470.19	9,630.00	3,159.81
Management Fee	07 002 4590	5		3,172.93	5,613.16	4,935.00	(678.16)
Other General Expense	07 002 4590.01	5		0.00	0.00	1,166.66	1,166.66
Total Operating Expenses				16,419.04	44,428.71	47,551.24	3,122.53
Operating Revenues							
DWELLING RENTAL	07 002 3110	5		1,769.50	3,496.04	7,916.66	(4,420.62)
HAP Subsidy	07 002 3110.01	5		31,928.00	55,796.00	54,833.32	962.68
Other Income - Leave with No Notice	07 002 3690.1	5		0.00	0.00	1,016.66	(1,016.66)
Total Operating Revenues				33,697.50	59,292.04	63,766.64	(4,474.60)
Total Operating Revenues and Expenses				17,278.46	14,863.33	16,215.40	(1,352.07)
Other Revenues and Expenses							
Other Revenues and Expenses							
Investment Income-Unrestricted	07 002 3430	5		0.00	0.00	16.66	(16.66)

AVON PARK HOUSING AUTHORITY
Budgeted Income Statement
 RIDGEDALE
 RIDGEDALE APARTMENTS LLC

Fiscal Year End Date:	12/31/2016	ACCOUNT	1 Month(s) Ended	2 Month(s) Ended	Budget	Variance
			February 29, 2016	February 29, 2016		
Interest - Restricted		07 002 3431.00	5	0.00	32.32	24.00
Interest Earned on Gen Fund Investments		07 002 3610	5	6.11	11.46	11.46
Other Income - Tenant		07 002 3690	5	115.00	1,476.20	1,333.32
Other Income		07 002 3690.6	5	(25.31)	0.00	0.00
Other Income/Laundry		07 002 3690.7	5	248.60	248.60	0.00
Total Other Revenues and Expenses				344.40	1,768.58	1,358.30
Total Other Revenues and Expenses				344.40	1,768.58	410.28
Total Net Income (Loss)				17,622.86	16,631.91	17,573.70
				(941.79)		

AVON PARK HOUSING AUTHORITY
Budgeted Income Statement
 NORTH CENTRAL HEIGHTS
 N CENTRAL HEIGHTS MGMT

Fiscal Year End Date:	12/31/2016	ACCOUNT		1 Month(s) Ended	2 Month(s) Ended	Budget	Variance
				February 29, 2016	February 29, 2016		
Operating Revenues and Expenses							
Operating Expenses							
Nontechnical Salaries	02 001 4110	5		615.60	1,356.09	1,149.50	(206.59)
Staff Training	02 001 4140	5		0.00	0.00	25.00	25.00
Travel	02 001 4150	5		0.00	0.00	25.00	25.00
Accounting Fees	02 001 4170	5		300.00	0.00	583.32	583.32
COMPUTER SUPPORT/LICENSING FEES	02 001 4170.2	5		0.00	85.00	270.82	185.82
Audit Fees	02 001 4171	5		0.00	0.00	833.32	833.32
Employee Benefits Cont - Admin	02 001 4182	5		504.24	851.62	539.66	(311.96)
Sundry	02 001 4190	5		50.00	50.00	833.32	783.32
Advertising and Marketing	02 001 4190.08	5		88.02	88.02	233.32	145.30
Telephone	02 001 4190.2	5		85.96	255.74	166.66	(89.08)
Postage	02 001 4190.3	5		0.00	0.00	7.50	7.50
Contract Costs - Admin	02 001 4190.9	5		1,029.00	1,391.00	475.00	(916.00)
Ten Services - After School Program	02 001 4220.2	5		0.00	0.00	200.00	200.00
Water	02 001 4310	5		42.92	169.49	235.00	65.51
Electricity	02 001 4320	5		596.96	572.41	1,083.32	510.91
Sewer	02 001 4390	5		5.60	38.68	171.66	132.98
Labor	02 001 4410	5		1,113.60	2,516.74	2,461.00	(55.74)
MAINTENANCE MATERIALS	02 001 4420	5		777.93	817.98	1,666.66	848.68
Contract Costs	02 001 4430	5		0.00	0.00	416.66	416.66
Contract Costs-Pest Control	02 001 4430.1	5		100.80	201.60	196.66	(4.94)
Contact Costs-Plumbing	02 001 4430.2	5		0.00	0.00	33.32	33.32
Contract Costs - AC	02 001 4430.4	5		0.00	0.00	416.66	416.66
Contract Costs - Lawn	02 001 4430.5	5		395.00	395.00	583.32	188.32
Contract Costs - Vacancy Turnaround	02 001 4430.6	5		0.00	0.00	833.32	833.32
Contract Costs - Camera	02 001 4430.7	5		0.00	0.00	118.32	118.32
Garbage and Trash Collection	02 001 4431	5		3.00	32.00	250.00	218.00
Emp Benefit Cont - Maintenance	02 001 4433	5		733.10	835.67	1,589.82	754.15
Insurance-Property, Contents	02 001 4510	5		997.40	1,994.80	2,000.00	5.20
Insurance - Workers Comp	02 001 4510.1	5		77.10	154.20	83.32	(70.88)
Insurance - Liability	02 001 4510.3	5		84.50	169.00	553.16	384.16
Payment in Lieu of Taxes	02 001 4520	5		0.00	0.00	833.32	833.32
Collection Loss	02 001 4570	5		95.36	95.36	1,666.66	1,571.30
Bonneville Interest	02 001 4580.01	5		3,858.85	11,581.93	8,608.32	(2,973.61)
Management Fees	02 001 4590	5		851.07	1,771.73	1,636.66	(135.07)
Other General Expense	02 001 4590.00	5		0.00	0.00	833.32	833.32
Total Operating Expenses				12,406.01	25,424.06	31,612.90	6,188.84
Operating Revenues							
Dwelling Rent	02 001 3110	5		17,407.34	35,092.80	32,265.00	2,827.80
Total Operating Revenues				17,407.34	35,092.80	32,265.00	2,827.80
Total Operating Revenues and Expenses				5,001.33	9,668.74	652.10	9,016.64
Other Revenues and Expenses							
Other Revenues and Expenses							
Interest - Restricted	02 001 3431.00	5		0.00	0.00	4.16	(4.16)
Other Income - Tenant	02 001 3690	5		620.75	1,160.84	468.32	692.52
Total Other Revenues and Expenses				620.75	1,160.84	472.48	688.36

AVON PARK HOUSING AUTHORITY
Budgeted Income Statement
 NORTH CENTRAL HEIGHTS
 N CENTRAL HEIGHTS MGMT

Fiscal Year End Date:	12/31/2016	ACCOUNT	1 Month(s) Ended February 29, 2016	2 Month(s) Ended February 29, 2016	Budget	Variance
Total Other Revenues and Expenses			620.75	1,160.84	472.48	688.36
Total Net Income (Loss)			5,622.08	10,829.58	1,124.58	9,705.00

AVON PARK HOUSING AUTHORITY
Budgeted Income Statement
NORTH CENTRAL HEIGHTS
NORTH CENTRAL HEIGHTS II

Fiscal Year End Date:	12/31/2016	ACCOUNT	1 Month(s) Ended February 29, 2016	2 Month(s) Ended February 29, 2016	Budget	Variance
Operating Revenues and Expenses						
Operating Expenses						
Nontechnical Salaries	02 002 4110	5	506.96	1,116.77	903.16	(213.61)
Legal Expense	02 002 4130	5	4,348.81	4,348.81	166.66	(4,182.15)
Staff Training	02 002 4140	5	0.00	0.00	83.32	83.32
Travel	02 002 4150	5	0.00	0.00	83.32	83.32
Accounting Fees	02 002 4170	5	300.00	0.00	0.00	0.00
COMPUTER SUPPORT/LICENSING FEE	02 002 4170.2	5	0.00	70.00	0.00	(70.00)
Audit Fees	02 002 4171	5	0.00	0.00	666.66	666.66
Employee Benefits Cont - Admin	02 002 4182	5	415.25	701.31	424.00	(277.31)
Sundry	02 002 4190	5	0.00	0.00	500.00	500.00
Advertising and Marketing	02 002 4190.08	5	72.49	72.49	166.66	94.17
Postage	02 002 4190.3	5	0.00	0.00	6.66	6.66
Contract Costs - Admin	02 002 4190.9	5	614.00	958.00	500.00	(458.00)
Ten Services - After School Program	02 002 4220.20	5	0.00	0.00	200.00	200.00
Water	02 002 4310	5	12.92	53.16	116.66	63.50
Electricity	02 002 4320	5	138.21	219.26	350.00	130.74
Sewer	02 002 4390	5	1.87	10.62	38.32	27.70
Labor	02 002 4410	5	1,113.60	2,516.73	2,461.00	(55.73)
MAINTENANCE MATERIALS	02 002 4420	5	820.49	820.49	1,666.66	846.17
Contract Costs	02 002 4430	5	0.00	0.00	300.00	300.00
Contract Costs-Pest Control	02 002 4430.1	5	79.20	158.40	163.32	4.92
Contract Costs - Lawn	02 002 4430.3	5	345.00	345.00	421.66	76.66
Contract Costs - AC	02 002 4430.4	5	75.00	75.00	416.66	341.66
Contract Costs - Plumbing	02 002 4430.5	5	0.00	0.00	41.66	41.66
Contract Costs - Vacancy Turnaround	02 002 4430.6	5	0.00	0.00	1,113.32	1,113.32
Garbage and Trash Collection	02 002 4431	5	5.00	12.50	95.00	82.50
Emp Benefit Cont - Maintenance	02 002 4433	5	733.08	835.65	1,589.82	754.17
Insurance-Property, Contents	02 002 4510	5	781.33	1,562.66	1,794.66	232.00
Insurance - Workers Comp	02 002 4510.1	5	22.03	44.06	116.66	72.60
Insurance - Liability	02 002 4510.3	5	69.59	139.18	166.66	27.48
Payment in Lieu of Taxes	02 002 4520	5	0.00	0.00	833.32	833.32
Bad Debts - Tenant Rents	02 002 4570	5	384.29	384.29	558.32	174.03
Bonneville Interest	02 002 4580.01	5	3,490.78	10,477.20	7,786.66	(2,690.54)
Management Fees	02 002 4590	5	1,174.01	2,341.88	2,226.66	(115.22)
Other General Expense	02 002 4590.00	5	0.00	0.00	833.32	833.32
Total Operating Expenses			15,503.91	27,263.46	26,790.78	(472.68)
Operating Revenues						
Dwelling Rent	02 002 3110	5	14,285.65	28,632.11	26,666.66	1,965.45
Total Operating Revenues			14,285.65	28,632.11	26,666.66	1,965.45
Total Operating Revenues and Expenses			(1,218.26)	1,368.65	(124.12)	1,492.77
Other Revenues and Expenses						
Other Revenues and Expenses						
INTEREST - RESTRICTED	02 002 3431.00	5	0.00	0.00	3.32	(3.32)
Investment Income - Unrestricted	02 002 3610	5	4.20	8.20	6.66	1.54
Other Income - Tenant	02 002 3690	5	892.29	1,617.99	1,166.66	451.33
Other Income - Non Tenant	02 002 3690.3	5	0.00	0.00	83.32	(83.32)
Total Other Revenues and Expenses			896.49	1,626.19	1,259.96	366.23

AVON PARK HOUSING AUTHORITY
Budgeted Income Statement
 NORTH CENTRAL HEIGHTS
 NORTH CENTRAL HEIGHTS II

Fiscal Year End Date:	12/31/2016	ACCOUNT	1 Month(s) Ended February 29, 2016	2 Month(s) Ended February 29, 2016	Budget	Variance
Total Other Revenues and Expenses			896.49	1,626.19	1,259.96	366.23
Total Net Income (Loss)			(321.77)	2,994.84	1,135.84	1,859.00

AVON PARK HOUSING AUTHORITY

CASH Analysis

AVON PARK PUBLIC HOUSING

As Of Date: 2/29/2016

Balance

General Fund	297,569.15
Section 8 PH Funds	0.00
Security Deposits	26,483.00
PNC Account	0.00
Petty Cash	100.00
Investment CD at Highlands Bank	43,092.94
Investment CD at PNC	0.00
Investment MM at Highlands Bank	0.00
Investment MM	1,095,620.85
Utility Deposit Escrow Fund	3,000.00
FSS Escrow	3,463.32
Development Corporation	34,275.98
Cornell Colony - General Fund	3,463.32
Lakeside Park 2 - RAD	100.00
Cornell Colony-Operating Deficit Reserves	0.00

AVON PARK HOUSING AUTHORITY

CASH Analysis

CORNELL COLONY

As Of Date: 2/29/2016

Balance

General Fund	0.00
Section 8 PH Funds	0.00
Security Deposits	0.00
PNC Account	0.00
Petty Cash	0.00
Investment CD at Highlands Bank	0.00
Investment CD at PNC	0.00
Investment MM at Highlands Bank	0.00
Investment MM	0.00
Utility Deposit Escrow Fund	0.00
FSS Escrow	5,039.56
Development Corporation	0.00
Cornell Colony - General Fund	5,039.56
Lakeside Park 2 - RAD	0.00
Cornell Colony-Operating Deficit Reserves	100.00

AVON PARK HOUSING AUTHORITY

CASH Analysis

NORTH CENTRAL HEIGHTS *I*

As Of Date: 2/29/2016

Balance

General Fund	43,821.52
Section 8 PH Funds	0.00
Security Deposits	13,000.00
PNC Account	0.00
Petty Cash	0.00
Investment CD at Highlands Bank	0.00
Investment CD at PNC	0.00
Investment MM at Highlands Bank	0.00
Investment MM	0.00
Utility Deposit Escrow Fund	0.00
FSS Escrow	0.00
Development Corporation	0.00
Cornell Colony - General Fund	0.00
Lakeside Park 2 - RAD	0.00
Cornell Colony-Operating Deficit Reserves	0.00

AVON PARK HOUSING AUTHORITY

CASH Analysis

NORTH CENTRAL HEIGHTS *II*

As Of Date: 2/29/2016

Balance

General Fund	81,506.48
Section 8 PH Funds	0.00
Security Deposits	10,300.00
PNC Account	0.00
Petty Cash	0.00
Investment CD at Highlands Bank	0.00
Investment CD at PNC	0.00
Investment MM at Highlands Bank	0.00
Investment MM	0.00
Utility Deposit Escrow Fund	0.00
FSS Escrow	0.00
Development Corporation	0.00
Cornell Colony - General Fund	0.00
Lakeside Park 2 - RAD	0.00
Cornell Colony-Operating Deficit Reserves	0.00

AVON PARK HOUSING AUTHORITY

CASH Analysis

RIDGEDALE

As Of Date: 2/29/2016

Balance

General Fund	141,651.91
Section 8 PH Funds	0.00
Security Deposits	7,089.00
PNC Account	0.00
Petty Cash	0.00
Investment CD at Highlands Bank	0.00
Investment CD at PNC	0.00
Investment MM at Highlands Bank	0.00
Investment MM	0.00
Utility Deposit Escrow Fund	0.00
FSS Escrow	0.00
Development Corporation	0.00
Cornell Colony - General Fund	0.00
Lakeside Park 2 - RAD	0.00
Cornell Colony-Operating Deficit Reserves	0.00

The Housing Authority of Avon Park

RESOLUTION NO. 16-02

RESOLUTION AUTHORIZING EXECUTION & SUBMISSION OF ANNUAL CONTRIBUTIONS CONTRACT (ACC) AMENDMENT, CAPITAL FUND PROGRAM BUDGET OF THE 2016 CAPITAL FUNDS PROGRAM ANNUAL STATEMENT/PERFORMANCE AND EVALUATION REPORT AND ASSOCIATED CERTIFICATIONS TO U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

- Whereas, The U. S. Department of Housing and Urban Development (HUD) has forwarded to the APHA the Annual Contributions Contract (ACC) for the 2016 Capital Fund Program (CFP) for federal fiscal year (FFY) 2016 in the amount of \$171,251; and
- Whereas, The APHA is required to execute the ACC, CFP Program Annual Statement/Performance & Evaluation Report and other related compliance certifications as requirements which includes the description of the use and application of the funds for such Program and;
- Whereas, The APHA now desires to execute and submit the aforementioned documents to the U. S. Department of Housing & Urban Development, as attached hereto and incorporated within this Resolution, as a condition of funding eligibility.

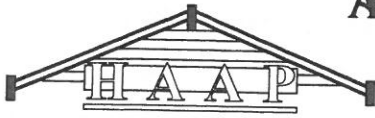
NOW THEREFORE BE IT RESOLVED that the Executive Director is authorized to execute the afore referenced & attached documents for Capital Fund Grant number FL14P0125116 and submit same to the U. S. Department of Housing and Urban Development as circulated.

ADOPTED THIS 15th DAY OF MARCH, 2016.

Accepted _____

Attest _____

SEAL



AVON PARK HOUSING AUTHORITY

P.O. Box 1327
Avon Park, FL 33826-1327
(863) 452-4432, Ext 2204
Fax (863) 452-5455
director@avonparkha.org
www.avonparkha.org

Larry P. Shoeman
Executive Director

February 15, 2016

Victor Rocher
U.S. Dept. HUD Field Office
909 S.E. First Ave., Room 500
Miami, FL 33131-3028

Subject: **CFP Grant No. FL14P01250116**
Form HUD-52840-A, ACC Amendment

Dear Mr. Rocher:

In accordance with instructions transmitted from the USDHUD, enclosed please find three original ACC Amendments as well as three original Annual Statement/Performance Evaluation Reports Form HUD-50075.1 Parts I & II as required to support the above subject Capital Fund Program in the amount of \$171,251.

Should you require any additional information regarding this document, please contact our office at your convenience.

Best Regards,

Larry P. Shoeman,
Executive Director

Enclosure; 3 Original ACC Amendments: FL14P01250116
3 Original CFP Annual Statement/Performance Evaluation Reports

2016 Capital Fund

**Capital Fund Program
(CFP) Amendment**
To The Consolidated Annual Contributions
Contract (form HUD-53012)

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Whereas, (Public Housing Authority) HOUSING AUTHORITY OF AVON PARK FL012 (herein called the "PHA")
and the United States of America, Secretary of Housing and Urban Development (herein called "HUD") entered into Consolidated Annual Contributions
Contract(s) ACC(s) Numbers(s) A-4136 dated 2/9/1996

Whereas, HUD has agreed to provide CFP assistance, upon execution of this Amendment, to the PHA in the amount to be specified below for the purpose of assisting the PHA in carrying out development, capital and management activities at existing public housing projects in order to ensure that such projects continue to be available to serve low-income families. HUD reserves the right to provide additional CFP assistance in this FY to the PHA. HUD will provide a revised ACC Amendment authorizing such additional amounts.

\$ 171,251.00 for Fiscal Year 2016 to be referred to under Capital Fund Grant Number FL14P01250116
PHA Tax Identification Number (TIN): On File DUNS Number: On File

Whereas, HUD and the PHA are entering into the CFP Amendment Number _____

Now Therefore, the ACC(s) is (are) amended as follows:

1. The ACC(s) is (are) amended to provide CFP assistance in the amount specified above for development, capital and management activities of PHA projects. This CFP Amendment is a part of the ACC(s).
2. The PHA must carry out all development, capital and management activities in accordance with the United States Housing Act of 1937 (the Act), 24 CFR Part 905 (the Capital Fund Final rule) published at 78 Fed. Reg. 63748 (October 24, 2013), as well as other applicable HUD requirements, except that the limitation in section 9(g)(1) of the Act is increased such that of the amount of CFP assistance provided for under this CFP amendment only, the PHA may use no more than 25 percent for activities that are eligible under section 9(e) of the Act only if the PHA's HUD-approved Five Year Action Plan provides for such use; however, if the PHA owns or operates less than 250 public housing dwelling units, such PHA may continue to use the full flexibility in section 9(g)(2) of the Act.
3. The PHA has a HUD-approved Capital Fund Five Year Action Plan and has complied with the requirements for reporting on open grants through the Performance and Evaluation Report. The PHA must comply with 24 CFR 905.300 of the Capital Fund Final rule regarding amendment of the Five Year Action Plan where the PHA proposes a Significant Amendment to the Capital Fund Five Year Action Plan.
4. For cases where HUD has approved a Capital Fund Financing Amendment to the ACC, HUD will deduct the payment for amortization scheduled payments from the grant immediately on the effective date of this CFP Amendment. The payment of CFP funds due per the amortization scheduled will be made directly to a designated trustee within 3 days of the due date.
5. Unless otherwise provided, the 24 month time period in which the PHA must obligate this CFP assistance pursuant to section 9(j)(1) of the Act and 48 month time period in which the PHA must expend this CFP assistance pursuant to section 9(j)(5) of the Act starts with the effective date of this CFP amendment (the date on which CFP assistance becomes available to the PHA for obligation). Any additional CFP assistance this FY will start with the same effective date.
6. Subject to the provisions of the ACC(s) and paragraph 3, and to assist in development, capital and management activities, HUD agrees to disburse to the PHA or the designated trustee from time to time as needed up to the amount of the funding assistance specified herein.
7. The PHA shall continue to operate each public housing project as low-income housing in compliance with the ACC(s), as amended, the Act and all HUD regulations for a period of twenty years after the last disbursement of CFP assistance for modernization activities for each public housing project or portion thereof and for a period of forty years after the last distribution of CFP assistance for development activities for each public housing project and for a period of ten years following the last payment of assistance from the Operating Fund to each public housing project. However, the provisions of Section 7 of the ACC shall remain in effect for so long as HUD determines there is any outstanding indebtedness of the PHA to HUD which arose in connection with any public housing project(s) under the ACC(s) and which is not eligible for forgiveness, and provided further that, no disposition of any project covered by this amendment shall occur unless approved by HUD.
8. The PHA will accept all CFP assistance provided for this FY. If the PHA does not comply with any of its obligations under this CFP Amendment and does not have its Annual PHA Plan approved within the period specified by HUD, HUD shall impose such penalties or take such remedial action as provided by law. HUD may direct the PHA to terminate all work described in the Capital Fund Annual Statement of the Annual PHA Plan. In such case, the PHA shall only incur additional costs with HUD approval.
9. Implementation or use of funding assistance provided under this CFP Amendment is subject to the attached corrective action order(s).
(mark one) : Yes No
10. The PHA is required to report in the format and frequency established by HUD on all open Capital Fund grants awarded, including information on the installation of energy conservation measures.
11. If CFP assistance is provided for activities authorized pursuant to agreements between HUD and the PHA under the Rental Assistance Demonstration Program, the PHA shall follow such applicable statutory authorities and all applicable HUD regulations and requirements. For total conversion of public housing projects, the provisions of Section 7 of the ACC shall remain in effect for so long as HUD determines there is any outstanding indebtedness of the PHA to HUD which arose in connection with any public housing projects(s) under the ACC(s) and which is not eligible for forgiveness, and provided further that, no disposition or conversion of any public housing project covered by these terms and conditions shall occur unless approved by HUD. For partial conversion, the PHA shall continue to operate each non-converted public housing project as low-income housing in accordance with paragraph 7.
12. CFP assistance provided as an Emergency grant or a Safety and Security grant shall be subject to a 12 month obligation and 24 month expenditure time period. CFP assistance provided as a Natural Disaster grant shall be subject to a 24 month obligation and 48 month expenditure time period. The start date shall be the date on which such funding becomes available to the PHA for obligation. The PHA must record the Declaration(s) of Trust within 60 days of the effective date or HUD will recapture the funds.

The parties have executed this CFP Amendment, and it will be effective on 4/13/2016. This is the date on which CFP assistance becomes available to the PHA for obligation.

U.S. Department of Housing and Urban Development	PHA (Executive Director or authorized agent)
By _____ Date: _____	By <u>[Signature]</u> Date: <u>2/15/16</u>
Title _____	Title <u>Executive Director</u>

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary
 PHA Name: Avon Park Housing Authority
 Grant Type and Number: Capital Fund Program Grant No: FL1401250116
 Replacement Housing Factor Grant No:
 Date of CFFP: February 15, 2016
 FFY of Grant: 2016
 FFY of Grant Approval: 2016

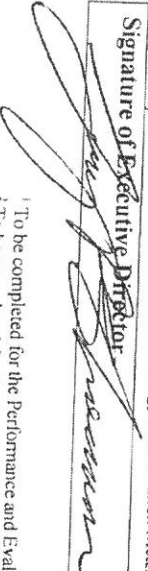
Line	Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending: Summary by Development Account	Reserve for Disasters/Emergencies <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending: Summary by Development Account	Original	Revised Annual Statement (revision no:) <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report		Total Actual Cost ¹ Expended
				Total Estimated Cost	Obligated	
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) ²		20,705			
3	1408 Management Improvements		2,000			
4	1410 Administration (may not exceed 10% of line 21)					
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs					
8	1440 Site Acquisition		104,566			
9	1450 Site Improvement					
10	1460 Dwelling Structures					
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Non-dwelling Structures					
13	1475 Non-dwelling Equipment					
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities ⁴					

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		FFY of Grant: 2016	
PHA Name: Avon Park Housing Authority	Grant Type and Number Capital Fund Program Grant No: FL1401250116 Replacement Housing Factor Grant No: Date of CFFP: Feb 15, 2016	FFY of Grant Approval: 2016	

<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost ¹
18a	1501 Collateralization of Debt Service paid by the PHA	Original	Expended
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	43,980	
19	1502 Contingency (may not exceed 8% of line 20)		
20	Amount of Annual Grant: (sum of lines 2 - 19)	171,252	
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of line 20 Related to Security - Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures		
Signature of Executive Director		Date	Signature of Public Housing Director
		03/02/16	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFF Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part II: Supporting Pages

PHA Name: Avon Park Housing Authority

Grant Type and Number
 Capital Fund Program Grant No: FL1401250116
 CFFP (Yes/ No): Yes
 Replacement Housing Factor Grant No:

Federal FFY of Grant: 2016

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
FL-012								
	Program Operations Cost	1406			20,705			
	Offset loss of operating subsidy revenue to underwrite Dwelling & Non-Dwelling facility maintenance costs to services P.H. inventory.							
	Management Improvements; update computer system software	1408			2,000			
	Fees & Costs; Professional fees & costs associated with RAD conversion.	1430			104,566			
	Debt Service: 2010 SAIL Loan-FHFC	1501			43,980			

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
² To be completed for the Performance and Evaluation Report.

Capital Fund Program—Five-Year Action Plan Revision/Update
Development

U.S. Department of Housing and Urban
Office of Public and Indian Housing
Expires 4/30/2011

Part I: Summary

PHA Name/Number; Avon Park Housing Authority; FL-012		Locality; Avon Park/Highlands County, Florida				<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name FL-012; Lakeside Park & Delaney Heights	Work Statement for Year 1 FFY 2016	Work Statement for Year 2 FFY 2017	Work Statement for Year 3 FFY 2018	Work Statement for Year 4 FFY 2019	Work Statement for Year 5 FFY 2020	
B.	Physical Improvements Subtotal	Approved Statements	NA- RAD Converted	NA- RAD Converted	NA- RAD Converted	NA- RAD Converted	
C.	Management Improvements						
D.	PHA-Wide Non-dwelling Structures and Equipment						
E.	Administration						
F.	Other, Fees & Costs/ Site Improvements						
G.	Operations						
H.	Demolition						
I.	Development						
J.	Capital Fund Financing - Debt Service						
K.	Total CFP Funds						
L.	Total Non-CFP Funds						
M.	Grand Total						

Capital Fund Program—Five-Year Action Plan Revision/Update
Development

U.S. Department of Housing and Urban

Office of Public and Indian Housing
Expires 4/30/2011

Part III: Supporting Pages – Management Needs Work Statement(s)

Work Statement for Year 1 FFY 2012	Work Statement for Year FFY 2019	Work Statement for Year: 2020	
General Description of Major Work Categories	General Description of Major Work Categories	Estimated Cost	
RAD Converted	RAD Converted		

Significant Dev Amend Capital Fund Certification
Plan Year 2016; 3/7/2016

2016 Capital Fund Program Certification

Criteria for Substantial Deviation and Significant Amendments
24 CFR Part 903.7 (r) (2)

Substantial Deviation from the Five-Year Plan:

A Substantial Deviation from the Five-Year Plan is an overall change in the direction of the Housing Authority (HA) pertaining to its goals and objectives. The HA will consider the following actions as a Substantial Deviation from the Five-Year Plan:

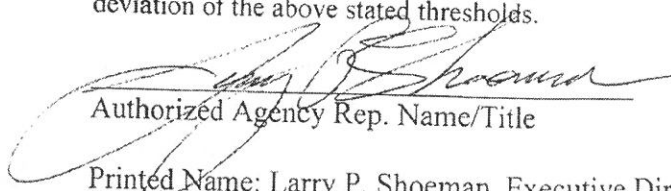
- The undertaking of new program activities that do not otherwise further the HA's stated mission or further the goals as set forth in the current Five-Year Plan.
- Insufficient budget authority from HUD necessitating the need to either alter, reduce, or terminate any specific program activity.
- New program activities required or adopted to reflect changes in HUD regulations, or as a result of a declared national or local emergency are *exempted* actions. In such cases, the administrative/programmatic changes implemented will not be considered as a Substantial Deviation from the Five-Year Plan.
- Other deviations: (specify action)

Significant Amendment or Modification to the Five-Year Plan and Annual Plan:

A Significant Amendment or Modification to the Annual Plan is a change in policy pertaining to the operation of the HA. The HA will consider the following actions as a Significant Amendment or Modification to the Five-Year Plan and Annual Plan:

- Significant changes to rent or admission policies, or organization of the waiting list.
- Addition of new work items (*excludes* emergency work) not included in the Capital Fund Program (CFP) 5-Year Action Plan or Annual Statement(s) exceeding a cumulative amount of \$200,000 under the current Fiscal Year, or changes in use of the replacement reserve under the CFP.
- Demolition and/or disposition activities, new or amended development plans, designation or conversion actions not currently identified in the Five-Year Plan or either the Annual Plan, or otherwise approved by HUD.
- New program activities required or adopted to reflect changes in HUD regulations, or as a result of a declared national or local emergency are *exempted* actions. In such cases, the administrative/programmatic changes implemented will not be considered as a Substantial Amendment or Modification to the Five-Year Plan and Annual Plan.
- Other amendments or modifications: (specify action)

CERTIFICATION: The below undersigned hereby certifies that, as a duly appointed authorized represented of the Avon Park Housing Authority Board of Commissioners, that **No Signification Amendments** have been adopted or implemented for FYE 2015/2016 that would constitute a deviation of the above stated thresholds.


Authorized Agency Rep. Name/Title

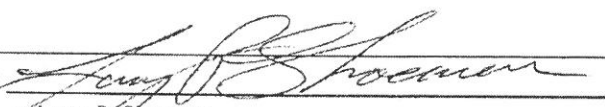
3/7/2016
Date

Printed Name: Larry P. Shoeman, Executive Director

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

Approved by OMB
0348-0046

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known: 4c	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency: U. S. Department of Housing & Urban Development	7. Federal Program Name/Description: 2016 Capital Fund Program CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ 171,252	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): None	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): None	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  Print Name: <u>Larry P. Shoeman</u> Title: <u>Executive Director</u> Telephone No.: <u>863-452-4432, Ext. 2204</u> Date: <u>03/04/2016</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Applicant Name

Avon Park Housing Authority

Program/Activity Receiving Federal Grant Funding

Public Housing Operating Subsidy and Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012, 31 U.S.C. 3729, 3802)

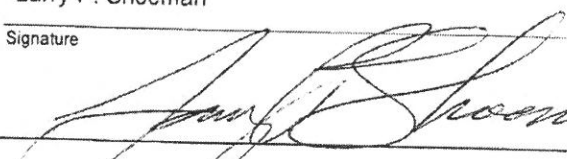
Name of Authorized Official

Larry P. Shoeman

Title

Executive Director

Signature



Date (mm/dd/yyyy)

03/04/2016

Previous edition is obsolete

Civil Rights Certification

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Civil Rights Certification**Annual Certification and Board Resolution**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

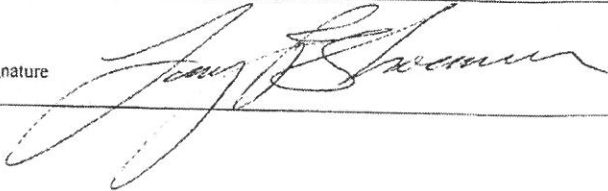
The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

AVON PARK HOUSING AUTHORITY

FL-012

PHA Name

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)	
Name of Authorized Official	Larry P. Shoeman
Title	Executive Director
Signature	
Date	03/04/2016

**Certification of Compliance with
PHA Plans and Related Regulations
(Small PHAs)**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 02/29/2016

**PHA Certifications of Compliance with the PHA Plans and Related Regulations
including Civil Rights and PHA Plan Elements that Have Changed**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or 2016 Annual PHA Plan for the PHA fiscal year beginning ___2016___, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA certifies that the following policies, programs, and plan components have been revised since submission of its last Annual PHA Plan (check all policies, programs, and components that have been changed):
 - ___ 903.7a Housing Needs
 - ___ 903.7b Deconcentration and Other Policies Governing Eligibility, Selection, Occupancy, and Admissions Policies
 - ___ 903.7c Financial Resources
 - ___ 903.7d Rent Determination Policies
 - ___ 903.7h Demolition and Disposition
 - ___ 903.7k Homeownership Programs
 - ___ 903.7r Additional Information
 - ___ A. Progress in meeting 5-year mission and goals
 - ___ B. Criteria for substantial deviation and significant amendments
 - ___ C. Other information requested by HUD
 - ___ 1. Resident Advisory Board consultation process
 - ___ 2. Membership of Resident Advisory Board
 - ___ 3. Resident membership on PHA governing board
- The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those programs, addressing those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.
8. For a PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2010-25);

- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting lists would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
 10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
 11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
 12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
 13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
 14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
 15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
 16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
 17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
 18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
 19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
 20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
 21. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

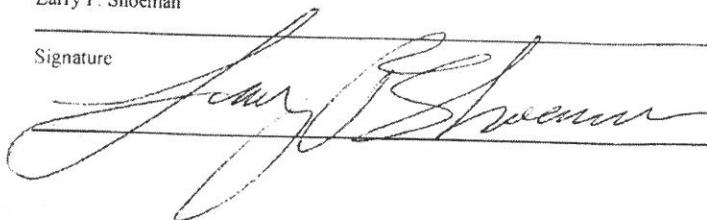
Avon Park Housing Authority
 PHA Name

FL-012
 PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 20__ - 20__

Annual PHA Plan for Fiscal Year 2016

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012, 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Larry P. Shoeman	Executive Director
Signature	Date
	March 4, 2016