

**The Housing Authority of Avon Park
Board of Commissioners Annual Meeting
North Central Heights Community Center
709 Juneberry Street
Avon Park, FL**

**Tuesday, November 17, 2015
6:45 PM**

AGENDA

- A. Opening- Chairperson Barnard
Roll Call- Secretary
Previous Annual Meeting Minutes; October 21, 2014

- B. Election of Chairperson, Secretary to preside

- C. Election of Vice-Chairperson, Elected Chairperson to preside

- D. Annual Report; Larry P. Shoeman, Executive Director
 - 1. The board of directors shall approve all signers to each bank account.
 - 2. The board of directors shall approve any new and necessary bank accounts.
 - 3. As required, all signers shall complete the appropriate signature card and corporate resolutions.
 - 4. Name, address and telephone directory of all board of directors officers will be updated/obtained for the Fiscal Manager.
 - 5. A review of the current operating procedures should be made with the chairperson and Vice-Chair and reaffirmed or revised with the Board Secretary.
 - 6. All financial institutions should be notified of any changes to the authorized signers of the accounts within three (3) business days following the annual meeting.

- E. Adjournment

Any person who might wish to appeal any decision made by the Avon Park Housing Authority, in public hearing or meeting, is hereby advised that he/she will need a record of the proceedings, and for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such an appeal is to be based. In accordance with the American Disabilities Act and Section 286.26 Florida Statutes, any person with disabilities requiring reasonable accommodations to participate in this meeting should call the Housing Authority offices five days prior to the meeting.

THE HOUSING AUTHORITY OF AVON PARK
BOARD OF COMMISSIONERS **ANNUAL MEETING MINUTES**
709 Juneberry Street
Avon Park, FL

October 21, 2014, 6:45 PM

A. Roll Call: Members Present: Chairman Wade, Commissioners, Dora Smith, Cameron Barnard, Eric Longshore and Michael Eldred. Members Absent: Theresa Whiteside and Lester Roberts. Also Present: Executive Director/Board Secretary Larry Shoeman.

Chairman Wade called the meeting to order at 6:45pm. and called for approval to accept the Minutes of the Annual Meeting October 17, 2013. Minutes were accepted by consensus of the Board.

B. Election of Chairperson. Chairman Wade turned the gavel and meeting over to Secretary Shoeman opened the floor for nominations for the office of Chairperson. Commissioner Smith nominated Commissioner Barnard for Chairperson, seconded by Commissioner Longshore. Commissioner Longshore moved nominations be closed and Barnard to be elected by acclimation; seconded by Commissioner Smith; motion carried unanimously. The Acting Chair/Secretary congratulated Barnard as the APHA Chairman for the 2014/15 APHA Year and then turned the gavel to newly elected Chairperson Barnard to conduct the election for the office of Vice-Chairperson.

C. Election of Vice-Chairperson. Chairperson Barnard then opened the floor for nominations for the office of Vice-Chairperson. Commissioner Barnard nominated Smith for Vice-Chairperson, motion seconded by Commissioner Wade. Commissioner Smith nominated Wade, seconded by Commissioner Longshore. Commissioner Eldred nominated self, seconded by Commissioner Smith. Votes were balloted by the Secretary; majority votes prevailed for Commissioner Wade. Chairperson Barnard extended her congratulations to Commissioner Wade and thanked him for his willingness to serve as Vice-Chairperson for the 2014/15 APHA Year.

Being no further Annual business to come before the Board, Chairman Wade adjourned the Annual Business meeting at 6:57pm.

Accepted _____

Attest _____

SEAL